

Democratic Services

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Our ref:

Date: 12 June 2012

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To: The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Copy to :

Group Leaders:

Cabinet Members:

Chief Executive and other appropriate officers
Press and Public

Dear Member

Parishes Liaison Meeting: Wednesday, 20th June, 2012

You are invited to attend a meeting of the **Parishes Liaison Meeting**, to be held on **Wednesday, 20th June, 2012 at 6.30 pm** in the **Council Chamber - Guildhall***

(* please note different venue)

The agenda is set out overleaf.

Yours sincerely

Ann Swabey
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath 01225 394416 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Parishes Liaison Meeting - Wednesday, 20th June, 2012

at 6.30 pm in the Council Chamber - Guildhall

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly point is in Kingston Buildings, behind the Abbey.

3. APOLOGIES FOR ABSENCE
4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF THE MEETING ON 22ND FEBRUARY 2012 (Pages 5 - 12)

To approve the minutes of the previous meeting as an accurate record.

6. THE EVOLVING STANDARDS REGIME (Pages 13 - 16)

A briefing note is attached. Vernon Hitchman, the Council's Monitoring Officer will attend to answer questions.

7. RURAL BROADBAND IN B&NES (Pages 17 - 22)

Two briefing notes are attached:

- a) Briefing for new councillors
- b) Update on the project

8. B&NES COUNCIL WEBSITE AND ITS NAVIGATION

Jonathan Mercer (Communications and Marketing Manager) and Nigel King (Web Project Manager) will attend to give a brief presentation and answer questions.

9. B&NES CORE STRATEGY (Pages 23 - 24)

A briefing note is attached. Simon de Beer (Planning Policy and Environment Manager) will attend to answer questions on:

- a) The progress of the Core Strategy Examination

b) The authority's intentions regarding the Place-Making Plans

10. NEIGHBOURHOOD PLANNING (Pages 25 - 26)

A briefing note is attached. Simon de Beer (Planning Policy and Environment Manager) will attend to answer questions.

11. HYDRAULIC FRACTURING ('FRACKING')

David Trigwell (Divisional Director, Planning and Transport) will attend to answer questions.

12. THE GYPSIES, TRAVELLERS AND TRAVELLING SHOW PEOPLE SITE ALLOCATIONS DPD (Pages 27 - 28)

Simon de Beer (Planning Policy and Environment Manager) will attend to give an update and answer questions. A briefing note is attached.

13. DATES OF FUTURE MEETINGS

*The next meeting will be on **Wednesday 17th October** – venue to be confirmed.*

The Committee Administrator for this meeting is Ann Swabey who can be contacted on 01225 394416.